



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
U.S. ARMY INSTALLATION MANAGEMENT COMMAND, PACIFIC REGION
HEADQUARTERS, UNITED STATES ARMY GARRISON, HAWAII
745 WRIGHT AVENUE, BUILDING 107, WHEELER ARMY AIRFIELD
SCHOFIELD BARRACKS, HAWAII 96857-5000

AUG 26 2016

IMHW-ZA

MEMORANDUM FOR All Military Personnel and Department of Defense (DoD) Civilian Employees within United States Army Garrison, Hawaii (USAG-HI) Installations

SUBJECT: Policy Memorandum USAG-HI-28, Emergency Child Care for US Army in Hawaii Installations

1. Reference. DoD Family Advocacy Program (FAP) Standards and Army Regulation (AR) 608-18, The Army Family Advocacy Program, 30 October 07, Rapid Action Revision Issue Date, 13 Sep11.
2. Applicability. This policy applies to all Soldiers, DoD Civilians, and Family Members, who work on, or reside on any US Army installations, facilities, or work sites in Hawaii.
3. Policy.
 - a. Our people are our most precious resource. It is incumbent upon Soldiers to have comprehensive Family care plans to ensure there are appropriate measures in place to assist their Family Members in the event of an emergency. There are also situations that could place a Family Member child without parental supervision. In accordance with AR 608-18, for emergency situations FAP can authorize short-term crisis care for abused or neglected children in a child care setting. The Army Community Service (ACS), FAP Manager (FAPM) is the point of contact for these actions.

- b. Parent/Legal Guardian authorization of alternate child care is required for a Family Member child, as USAG-HI does not have the authority to take custody of children or serve as a child-placing organization with the State of Hawaii, Department of Human Services (DHS). There are two types of situations that may require emergency alternate care:

- (1) Family Member Spouse/Legal Guardian Authorizes Alternate Care: Generally, this would cover a medical emergency/surgery that requires the Family Member Spouse to be admitted into a Military Treatment Facility or a situation where a Family Member Spouse is able to authorize care, but is not able to physically meet the needs of a Family Member child due to an emergency. Emergency child care is usually provided through Child Youth and School Service, Child Development Centers or Family Child Care (FCC) providers.

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(2) Family Member Spouse/Legal Guardian Unable to Authorize Alternate Care: Generally, this would cover any planned or unplanned emergency that renders a Family Member Spouse unable to provide care and/or authorize alternate care for a Family Member child. Emergency child care will require the State of Hawaii, DHS involvement to provide emergency foster care. The FAP will coordinate with Commanders to offer possible DHS placements options within the Army Hawaii community. Possible DHS emergency foster care placement options could include an FCC provider, a current Army Family licensed with DHS, and/or another identified individual.

c. Emergency child care funding resources. Parents/legal guardians are generally responsible for payment of services. However, FAP funds can be authorized to support short term crisis child care. The ACS Financial Program can also assist with developing a financial plan.

d. Emergency child care referral process.

(1) Commanders shall notify the ACS FAPM of a need for possible FAP emergency child care. The FAPM will serve as the coordinator.

(2) The FAPM will coordinate with Tripler Army Medical Center, Department of Social Work (DSW) to complete a risk assessment to determine the level of risk and need for respite care. The FAPM in conjunction with DSW, Staff Judge Advocate, and the Unit Commander will determine whether a short term crisis childcare is authorized or whether the State of Hawaii, DHS will be required to provide emergency foster care placement.

4. Expiration. This policy memorandum supersedes policy memorandum USAG-HI-53, SAB, dated 4 Jun 16, and remains in effect until rescinded or superseded in writing.

5. Proponent. The proponent for this policy is the USAG-HI DFMWR ACS, FAP. Direct questions regarding this policy to the FAPM, ACS, at 655-4227.



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COL, SC
Commanding

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