DEPARTMENT OF THE ARMY
U.S. ARMY INSTALLATION MANAGEMENT COMMAND, PACIFIC REGION
HEADQUARTERS, UNITED STATES ARMY GARRISON, HAWAII
745 WRIGHT AVENUE, BUILDING 107, WHEELER ARMY AIRFIELD
SCHOFIELD BARRACKS, HAWAII 96857-5000

REPLY TO
ATTENTION OF

IMHW-ZA

AUG 2 6 2016

MEMORANDUM FOR All Soldiers, Department of the Army (DA) Civilians, Department of Defense (DoD) Contractors, Family Members, and Visitors within US Army Garrison, Hawaii (USAG-HI) Installations

SUBJECT: Policy Memorandum USAG-HI 17, Visitor Rules for Schofield Barracks Post Cemetery

1. Reference. AR 290-5, Army Cemeteries (Draft of 6 May 13).

2. Applicability. This policy applies to all Soldiers, Department of the Army (DA) Civilians, Department of Defense (DoD) Contractors, Family Members, and visitors who visit the post cemetery on Schofield Barracks.

3. Policy. The Schofield Barracks Post Cemetery is a shrine to the honored dead of the Armed Forces of the United States. As a result, all visitors, including persons attending or taking part in memorial services and ceremonies, will observe proper standards of conduct, decorum and decency while within the cemetery grounds.

4. The office hours for the cemetery are Monday thru Friday, 0800 to 1630, closed on all federal holidays. Visitors can visit the cemetery daily from 0800 until 1830.

5. For entry into Schofield Barracks, individuals must present a Department of Defense or military dependent ID card. Non-DoD card holders are allowed on post if they are escorted by a DoD ID cardholder, or obtain a pass. All visitors (anyone without a military identification card) must have a visitor's pass obtained at the Visitor Control Center (VCC) located at Lyman Gate, Schofield Barracks. The VCC provides daily passes that expire at midnight on the date of issue, based on need. In order to obtain a visitor pass, drivers must possess a valid license, vehicle safety inspection, registration and proof of no-fault insurance.

6. Visitor rules for Schofield Barracks Post Cemetery apply to all, and no person will:

a. Destroy damage, mutilate, or remove any monument, headstone marker, structure, tree, shrub, plant, or other property located within the cemetery grounds.

b. Conduct any memorial service or ceremony within the cemetery, except private memorial services, without the prior approval of the Cemetery Director.

c. Engage in any picketing, demonstration, or similar conduct within the cemetery grounds.

d. Engage in any orations, speeches, or similar conduct to assembled groups of people, unless the oration is part of a memorial service or ceremony authorized by this policy memorandum.

e. Display any placards, banners, flags, or similar devices within the cemetery grounds with the exception of the American Flag and specific military unit flags.

f. Distribute any handbill, pamphlet, leaflet, or other written or printed matter within the cemetery grounds with the exception of official hand-outs prepared for specific ceremonies such as internments or memorial services.

g. Bring a dog, cat, or other animal (other than a service animal or military working animal) onto cemetery grounds.

h. Use the cemetery grounds for recreational activities such as exercising, sports, athletics, or picnics.

i. Ride a bicycle within the cemetery grounds.

j. Engage in any disorderly conduct within the cemetery grounds. For purposes of these rules, a person will be guilty of disorderly conduct if he or she:

(1) Engages in, promotes, instigates, encourages, or aids or encourages fighting, or threatening, violent, or riotous behavior.

(2) Yells, utters loud or boisterous language, or makes other unreasonably loud noises.

(3) Interrupts a memorial service or ceremony.

(4) Utters to any person present abusive, insulting, profane, indecent, or otherwise provocative language or gesture that by its very utterance tends to incite an immediate breach of the peace.

(5) Obstructs movement on the streets, sidewalks, or pathways of the cemetery grounds without prior authorization by competent authority.

(6) Disobeys a proper request or order by the Cemetery Director or other competent authority to disperse or leave the cemetery grounds.

7. No person will display or distribute commercial advertising or solicit business while within the cemetery grounds. No person shall solicit interviews from visitors without prior approval from the Cemetery Director.

8. All visitors will adhere to the cemetery Floral Regulations posted in the cemetery and as follows:

a. Fresh cut flowers, wreaths and temporary flower containers are permitted and should be removed when no longer in use.

b. Floral items and other type of decorations will not be secured to headstones or markers.

c. Floral items will be removed when they become faded or unsightly.

d. Statues, vigil lights, glass objects of any nature and any other type of commemorative items are not permitted on graves at any time.

e. All flora items will be removed from the grave on the 1st and the 15th of each month, or when the flowers becomes unsightly.

f. Plantings will not be permitted on the graves.

g. Only one permanent flower vase will be permitted on the graves.

h. Glass, powered devices, munitions, alcohol, tobacco or other items that present a safety or health concern are prohibited from being left at gravesites.

i. The U.S. Army Hawaii is not responsible for items left at gravesites.

9. In case of emergency, during duty hours contact the Deputy Cemetery Responsible Official (DCRO) at (808) 655-1199; after duty hours contact the Installation Operations Center at (808) 656-3272.

10. This policy supersedes Policy Memorandum USAG-HI-70, SAB, dated 23 Jul 15 and remains in effect until rescinded or superseded in writing.

11. Point of contact for this memorandum is the Deputy Cemetery Responsible Official (DCRO) at (808) 655-1199.

STEPHEN E. DAWSON
COL, SC
Commanding

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