



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
U.S. ARMY INSTALLATION MANAGEMENT COMMAND, PACIFIC REGION
HEADQUARTERS, UNITED STATES ARMY GARRISON, HAWAII
745 WRIGHT AVENUE, BUILDING 107, WHEELER ARMY AIRFIELD
SCHOFIELD BARRACKS, HAWAII 96857-5000

AUG 26 2016

IMHW-ZA

MEMORANDUM FOR All Individuals Possessing Privately Owned Firearms on US
Army Garrison, Hawaii, Installations

SUBJECT: Policy Memorandum USAG-HI 16, Possession of Privately Owned Firearms
on U.S. Army Garrison, Hawaii, (USAG-HI) Installations

1. References.

- a. Hawaii Revised Statutes § (HRS) 134, Firearms, ammunition and dangerous weapons.
- b. HRS § 134-3, Registration, mandatory, exceptions.
- c. HRS § 134-8, Ownership, etc., of automatic firearms, silencers, etc., prohibited, penalties.
- d. HRS § 134-51, Deadly weapons; prohibitions; penalty.

2. Punitive Policy.

a. Personnel subject to the UCMJ who fail to comply with the requirements of this policy may be subject to punishment under the UCMJ, adverse administrative action and other adverse action authorized by Federal law and regulation. Individuals not subject to the UCMJ who fail to comply with the provisions of this policy are subject to adverse administrative action or criminal prosecution as authorized by applicable sections of the Federal laws and regulations, as well as State law. Civilian violators may be barred from Army installations and prosecuted under appropriate Federal or State laws. Nothing in this policy prohibits prosecution under other provisions of law or regulation for similar or related practices or offenses prohibited therein.

b. Violation Prevention. A Soldier who becomes aware that a Family member has violated this policy memorandum will ensure the Family member is informed of the policy memorandum provisions and will seek to ensure his/her Family member complies with this policy memorandum in the future.

c. In case of conflict between this policy and other punitive Army regulations, Army regulations take precedence.

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Assimilative Crimes Act (18 USC § 13). In case of conflict between those statutes and this policy, the statutes take precedence.

3. Applicability. This policy applies to all Soldiers, Civilians, Family members, contractors, and other personnel who work, reside, or visit any USAG-HI Installation, facility, or work site.

4. Definitions.

a. Personally Owned Firearm. Firearms possessed or owned as personal property by any individual on USAG-HI installations.

b. Small Arms. Man-portable or vehicle-mounted light weapons, designed primarily for anti-personnel use. Small Arms include rifles, pistols, and light machine guns.

c. Firearms. Any weapon, for which the operating force is an explosive, including, but not limited to pistols, revolvers, rifles, shotguns, automatic firearms, noxious gas projectors, mortars, bombs, and cannons.

5. Registration.

a. Individuals must comply with Federal, State, and local registration laws. Possession of a Personally Owned Firearm that is not properly registered in accordance with Federal, State, local laws, or this policy, is prohibited.

b. All individuals arriving in the State who bring into the State a firearm of any description, whether usable or unusable, serviceable or unserviceable, modern or antique, will register the firearm within five calendar days after arrival of the person or of the firearm, whichever arrives later, with the Honolulu Police Department Records and Identification Division, Firearms Section located at 801 South Beretania Street, Honolulu, Hawaii 96813.

c. All individuals residing on USAG-HI Installations will register all Privately Owned Firearms, including war trophies, with the area Provost Marshal Office (PMO) within 5 calendar days after occupying Island Palm Communities quarters or acquiring such firearms. When appropriate, personnel must present a Hawaii State registration permit when Privately Owned Firearms are registered.

d. Individuals will not transport unregistered Privately Owned Firearms on USAG-HI Installations, except for the purpose of registration.

e. Persons under 18 years of age will not possess or use Privately Owned Firearms, except as authorized by paragraph 6.c below and Hawaii law.

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f. If a Privately Owned Firearm is lost or stolen, the owner will make an immediate report to the PMO.

g. Individuals who find or otherwise come into possession of a firearm under circumstances that indicate the firearm may have been lost or stolen will report that fact to the PMO. Individuals will immediately turn any such firearms over to Military Police/ Department of the Army Civilian Police (DACP).

6. Use of Weapons.

a. Individuals must obtain prior approval from Range Operations, USAG-HI, Directorate of Plans, Training, Mobilization and Security (DPTMS) Schofield Barracks, to use range areas.

b. Individuals will not use any Small Arms, on any USAG-HI Installation, except on designated ranges. Individuals must obtain approval from those offices indicated in 6.a above at least 14 days before using any Privately Owned Firearms. Individuals must follow Range Operations standing operating procedures. Two adults must be present on the range at all times during firing. A responsible individual will obtain a telephone, range flag, and instructions from Range Operations on the day of firing.

c. An adult must directly supervise individuals under the age of 18 who use any weapon emitting a projectile.

7. Possessing, Transporting, and Storing Firearms and Weapons.

a. Except in the performance of official military duties, possession of shooting weapons with mounted lights is prohibited on USAG-HI Installations.

b. All carried or transported Privately Owned Firearms will be unloaded with the magazine or clip removed, breech opened, and placed in its own case or enclosed container. When Privately Owned Firearms are transported in a vehicle, individuals must place the firearm, unloaded in the above manner, in a compartment, if available; separate from all occupants of the vehicle. On any USAG-HI Installation, Privately Owned Firearms and ammunition may only be stored in the possessor's quarters or unit arms room. As exceptions, individuals may carry or transport unloaded firearms, or ammunition, or both, to and from authorized practice or hunting areas, from the place of purchase to the quarters or unit arms room in an enclosed container, between residences or unit arms rooms upon change of residence or unit, or between these places and a place of repair, sale, or shipping.

c. Individuals will not transport military firearms in privately owned vehicles.

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d. Individuals will not transport Privately Owned Firearms in government vehicles.

e. Individuals will not store firearms of any kind in Army Hawaii Soldier Housing areas. Commanders will retain firearms of personnel residing in Army Hawaii Soldier Housing in the unit arms rooms, except when used for purposes otherwise authorized by this memorandum. AR 190-11 governs the security and control of these firearms.

f. Occupants may store only their own Privately Owned Firearms in Island Palm Communities quarters. To store firearms in Island Palm Communities quarters, occupants must request authorization from Island Palm Communities. Occupants of Island Palm Communities quarters will secure all firearms in locked containers, cabinets, on racks, or with a locked metal bar or lock that passes through the breech or in a manner that blocks or immobilizes the trigger. As an alternative, occupants may remove and secure the firing mechanisms separately. Firearms must be unloaded at all times inside quarters. Occupants will maintain the keys to the locking devices in the custody of an adult or ensure storage in a secured location out of the reach of children. Occupants will lock all ammunition in a separate secured container. If the facilities are not available, or if desired by the individual, occupants may store firearms and ammunition in their unit arms room after approval from the unit Commander. The firearm owner bears any expenses incurred to adequately secure Privately Owned Firearms.

8. Weapons other than firearms are addressed in USARHAW Policy Memorandum Installation 1, Discipline, Law, and Order, 21 Jan 12.

9. This policy memorandum supersedes policy memorandum USAG-HI-68, SAB, dated 07 Apr 15, and remains in effect until rescinded or superseded in writing.

10. Point of contact for this policy is the DES Operations Officer at 656-6751.

Encls

1. Encl 1 POWs Secured in Unit Arms Rooms
2. Encl 2 Requirements for POW to be Stored in Arms Room


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Enclosure 1

SUBJECT: Privately owned weapons (POWs) secured in Unit Arms Rooms on USAG-HI Installations.

1. References.

- a. AR 190-11, Physical Security of Arms, Ammunition and Explosives, 05 Sep 2013.
- b. United States Army Pacific (USARPAC) Supplement 1 to AR 190-11, Physical Security of Arms, Ammunition and Explosives, 24 March 1998.
- c. AR 710-2, Inventory Management Supply Policy Below Wholesale Level, 28 Mar 08.
- d. DA PAM 710-2-1, Using Unit Supply System (Manual Procedures), 31 Dec 97.
- e. DA MFR, Storage of Ammunition and Explosives in Arms Rooms, 1 Aug 11.

2. Purpose: To establish policy on privately owned weapons (POWs) secured in Unit Arms Rooms on USAG-HI Installations.

3. Responsibilities:

a. The commander is ultimately responsible for the physical security and accountability of his/her unit's arms, ammunition, sensitive items, and other unit property secured in the unit arms room.

b. The unit commander will:

(1) Give authorization in writing for the storage of items other than arms and ammunition in the arms room (memorandum).

(2) Report the actual/suspected loss or recovery of arms, ammunition to the Provost Marshal Office immediately.

4. Privately Owned Weapons (POWs):

a. Personnel residing in the barracks store their POWs and ammunition in the arms room.

b. Personnel residing on post may store their POWs and ammunition in their quarters providing the unit commander authorizes this storage and adequate security is maintained IAW AR 190-11 and this policy memorandum.

SUBJECT: Privately owned weapons (POWs) secured in Unit Arms Rooms on USAG-HI Installations.

c. All firearms stored on post within Island Palm Communities housing areas will be registered with Honolulu Police Department and PMO IAW the state law within five (5) days of arrival. Residents will ensure that firearms are properly safeguarded under lock and key and have been properly registered in the state of Hawaii.

d. POWs and ammunition will be stored, secured, issued, and accounted for in the same manner as government arms and ammunition.

e. POWs will not be withdrawn from the arms room without a letter of permission signed by the unit Commander. A letter of permission signed by the unit Commander is required to return the weapon and ammunition for storage within the arms room.

f. If the POW is not returned to the arms room within the designated time, the armorer will immediately notify the unit commander.

g. Privately owned ammunition, if stored within the arms room, will be stored separately from government ammunition, and will be accounted for and issued the same as government ammunition. The Commander will establish limits on the quantity and type of POW ammunition stored within the arms room, keeping cognizant of how POW ammunition is purchased, e.g., typically pistol ammunition comes in boxes of 50, center fire rifle ammunition comes in boxes of 20 and shotgun ammunition comes in boxes of 25.

h. Armorer will maintain a copy of Registration (HPD Form 132- R-06/06) and the APLE Form 9 Oct 08, in the unit arms room.

i. Privately owned weapons other than firearms, such as knives, crossbows etc. are authorized to be stored inside unit arms rooms. The control and inventory procedures for weapons other than firearms are the same as firearms.

j. Privately owned weapons and privately owned ammunition will be inventoried on all inventory forms the same as government arms and ammunition.

Enclosure 2

SUBJECT: Requirements for Private Owned Weapon to be Stored in an Arms Room

1. References.

a. AR 190-11, Physical Security of Arms, Ammunition and Explosives, 05 Sep 2013.

b. United States Army Pacific (USARPAC) Supplement 1 to AR 190-11, Physical Security of Arms, Ammunition and Explosives, 24 March 1998.

2. Purpose: To establish guidelines on Privately Owned Weapons (POWs) secured in Unit Arms Rooms on USAG-HI Installations.

a. Weapon must be registered with the Honolulu Police Department within five (5) calendar days of arrival on island. The armorer is required to retain a copy of this registration.

b. Weapon must be registered with the PMO on the base that the Soldier resides within the same five (5) calendar days. The armorer is required to retain a copy of this registration.

c. Commanders will submit a signed memorandum to the armorer authorizing the storage of the weapon in the arms room.

d. The armorer will complete two (2) DA Form 2062s (Hand Receipt) having the Soldier sign the weapon over to the armorer. The armorer will issue the Soldier one (1) DA Form 2062 and the armorer will retain the other DA Form 2062, documenting transfer of POW from the owner to the armorer.

e. The POW and ammunition will not be stored in the same weapons rack or appropriate container as military weapons and ammunition. The POW and ammunition will also not be stored together. The POW will not be stored in a locked gun case and/or bag. The privately owned ammunition will be stored in a locked ammunition can and placed in a locked container.

f. The Soldier will be issued a DA Form 3749, Equipment Receipt for their POW.

g. The POW and ammunition will be listed on the DA Form 2062 used by the armorers to conduct their required daily counts.

h. POWs and ammunition will be inventoried when military weapons and ammunition are inventoried and listed on the inventory documentation.

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i. A signed memorandum from the Commander to the armorer will be required to remove the weapon and ammunition from the arms room with a stipulation as to how long the items can remain out of the arms room.

j. The POW and ammunition will be signed over to the owner in the same manner as military weapons and ammunition.

k. A signed memorandum from the Commander to the armorer is required to return the weapon and ammunition to the arms room.

l. Privately owned ammunition quantities stored in the arms room will be limited to 500 rounds per POW; contingent upon availability of space.