



DEPARTMENT OF THE ARMY
HEADQUARTERS, 25TH INFANTRY DIVISION AND U.S. ARMY HAWAII
580 KOLEKOLE AVENUE
SCHOFIELD BARRACKS, HAWAII 96857-6000

APVG-CG

04 AUG 2016

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: U.S. Army Hawaii Policy Letter #4 - The Right of Soldiers to Present Complaints or Request Assistance from the Inspector General

1. Reference. Army Regulation (AR) 20-1, Inspector General Activities and Procedures, 29 November 2010 (RAR 3 July 2012).
2. All Soldiers have the right to present complaints, grievances, or requests for assistance to the Inspector General. These complaints or grievances may include what Soldiers reasonably believe to be evidence of fraud, waste, or abuse.
3. Soldiers are not required to present their concerns to their chain of command before contacting the Inspector General. However, Soldiers should consider whether their chain of command can address their concerns in a more prompt manner. If Soldiers wish to visit the Inspector General during the work day, they must obtain permission before being absent from their duties. Soldiers are not required to tell anyone why they want to speak to an Inspector General.
4. You may visit, call, or write your Inspector General using the following information:

Name: 25th Infantry Division & USARHAW Inspector General
Location: Building S-361 (located behind the Tropic Lightning Museum)
Phone: (808) 655-0847
Fax: (808) 655-4242
Webpage: <http://www.25idl.army.mil/>
5. If you believe your local Inspector General's response to your concerns is not fair, complete, or in accordance with law or regulation--or if you believe that contacting your local Inspector General may jeopardize your interests-you may contact:

U.S. Army Pacific IG: (808) 438-2811
Department of the Army IG: 1 (800) 752-9747
Department of Defense IG: 1 (800) 424-9098
6. Department of the Army personnel are prohibited from taking any action that restricts you from filing a complaint, seeking assistance, or cooperating with the Inspector General. These same individuals are prohibited from taking any disciplinary or adverse action against you for filing a complaint, seeking assistance, or cooperating with the

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Inspector General, Special Counsel, or another employee designated by the head of the agency to receive such disclosures. However, if you lie or knowingly make false accusations to the Inspector General, you may be subjected to disciplinary action.

7. In accordance with paragraph 1-12, Army Regulation (AR) 20-1, Inspector General Activities, 1 February 2007, the Inspector General has a duty to protect confidentiality to the maximum extent possible. This requirement to protect confidentiality is true for all persons who ask the Inspector General for help, make a complaint, contact, or assist an Inspector General during an inspection or investigation, or otherwise interact with an Inspector General.

8. This memorandum supersedes USARHAW Policy Letter #4, dated 5 November 2014 and remains in effect until superseded or rescinded in writing.

9. The point of contact for this memorandum is the 25th Infantry Division and U.S. Army Hawaii Inspector General's office at (808) 655-0847.



CHRISTOPHER G. CAVOLI
Major General, USA
Commanding

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