

Environmental Compliance Inspection Checklist

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G. Storm Water Pollution Prevention Plan/ Best Management Practices (BMP)							
			YES	NO	N/A	Comments	Citation
1		Is the complex clean, neat and in good repair and are proper signs displayed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP01. Neat work areas reduce pollution by reducing potential for spills and storm water exposure to contaminants.
2		Is equipment clean and in good condition or labeled for repair and are maintenance records current?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP02. Regular cleaning maintains a neat appearance and is needed to inspect for leaks and drips.
3		Are trash bins closed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP01. Trash bins should be closed and there should be no excess rubbish in the work areas.
4		Are parts, supplies, scrap metal, wood, and other materials stored on pallets and in a manner to minimize exposure to storm water run-off?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP05. Materials such as parts, supplies, scrap metal and wood should be stored on pallets if kept outside to minimize exposure to storm water runoff.
5	★	Are liquids, POLs, parts, supplies, and other materials located away from storm drains and stored on covered secondary containment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
6		Are chemicals stored in the secured areas?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP03. Security features include fences with locked gates, industrial chemicals stored in secured areas, and locks on fuel pumps when not in use.
7	★	Are drums, hazardous materials, hazardous and non-regulated wastes properly labeled and stored to prevent discharge to storm drains/State waters?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP01,16, 17, 18. Drums should be stored inside areas with permanent containment features to prevent contamination of storm water and soil in event of a spill.
8	★	Are fuel transfer operations authorized by DPW Env Div and are they properly conducted to prevent discharge into the storm water system?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP21. Spill-response materials shall be placed at readily accessible locations in fueling areas so that spills can be immediately cleaned.
9	★	Are fuel trucks properly emptied/contained, inspected and maintained and are fuel pumps secured when not in use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP22, 23. Fuel-hauling trucks and portable POL tanks should be stored empty or in areas with containment curbs or trench drains to intercept spills.
10		Are spill response materials and neutralizing compounds for chemicals present?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP04. Areas used to store corrosive chemicals should have appropriate neutralizing compounds and containment materials.
11	★	Are spills/leaks cleaned up to prevent storm water contamination?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP28. Minor spills are cleaned by the organization that caused the spill and must be reported by the ECO to the DPW Environmental Division.
12		Are vehicles parked on paved surfaces with drip pans?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP06, 07. Vehicles should be parked on an impermeable surface. Drip pans should be placed below engines and other potential areas of leakage on vehicles and equipment that are parked or stored outside and exposed to storm water. Water in drip pans should be visually inspected for oil or other contaminants and properly cleaned as needed.
13	★	Are drip pans located beneath leaking vehicles and are they maintained and replaced regularly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

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14		Is there no discoloration/no oil sheen or visible illicit discharges in storm water basins or storm drains?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP08, 11. Drains should be inspected monthly by the ECO to see if sediment is clogging the storm water system. The inspection should also check for possible contaminants in the storm water system such as oil stains on sediment, an odor of fuel or other chemicals coming from the storm water system, or a discoloration of water or oily sheen on water. Discharge of non-storm water to storm water conveyance features is prohibited.
15		Is the wash rack/trench drain cleaned regularly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP15. Weekly inspections by the ECO shall check for debris in trench and floor drains, verify that pipes are not blocked, and note the amount of sediment in grit chambers and settling basins. If necessary, the ECO shall contact DPW to arrange for cleaning or repair of drains and washracks.
16		Are trench drains adequate to intercept spills?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP19. Weekly inspections by the ECO shall verify that work involving the handling, disbursement, or transfer of significant liquids is done only in areas with containment features or that material spills in areas without containment features can be quickly controlled with spill-response equipment on site.
17		Is the oil water separator serviced and maintained quarterly and are contractor servicing records maintained at the facility?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP10, 11,14. The ECO shall verify that oil-water separators and other facilities to treat industrial wastewater are cleaned and inspected according to maintenance contracts administered by DPW.
18		Are storm drains stenciled and cleaned regularly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP08, 13. Inlets to the storm water system should have signs stenciled or posted nearby stating that the storm water inlets lead to the ocean (contact DPW Env Div for storm drain markers).
19	★	Is only storm water going to storm system?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		USAG-HI SWPPP BMP09. Storm water outside of contained process areas such as wash racks, maintenance platforms, and fueling areas should not flow to oil-water separators or enter the sanitary sewer system. Monthly visual inspections by the ECO should verify that, as far as can be determined and except for designated areas, storm water will only flow to the storm water system and not enter the sanitary-sewer system.