



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND, PACIFIC REGION
HEADQUARTERS, UNITED STATES ARMY GARRISON, HAWAII
851 WRIGHT AVENUE, WHEELER ARMY AIRFIELD
SCHOFIELD BARRACKS, HAWAII 96857-5000

IMPC-HAW-ZA

29 NOV 2012

MEMORANDUM FOR All Military Personnel, Department of Defense Civilian Employees, Contractors, and Residents within United States Army Garrison, Hawaii (USAG-HI), Installations

SUBJECT: Policy Memorandum USAG-HI-25, Solid Waste Management and Recycling

1. References.

- a. USAG-HI Policy Memorandum 18, Disbursement of Recycling Funds, 21 Nov 11.
- b. AR 200-1, Environmental Protection and Enhancement, 13 Dec 07.
- c. AR 215-1, Military Morale, Welfare, and Recreation Programs and Non-appropriated Fund Instrumentalities, 24 Sep 10.
- d. AR 420-1, Army Facilities Management, 12 Feb 08 (RAR 24 Aug 12).
- e. DoD 4160.21-M, Defense Materiel Disposition Manual, Aug 97.
- f. DoD Integrated (Non-Hazardous) Solid Waste Management Policy, 01 Feb 08.
- g. DoDI 4715.4, Pollution Prevention, 18 Jun 96.
- h. EO 13514, Federal Leadership in Environmental, Energy and Economic Performance, 5 Oct 09.
- i. 32 CFR 172, Disposition of Proceeds from DoD Sales of Surplus Personal Property.

2. Purpose. To provide waste reduction and recycling guidance in accordance with the above-stated regulations and Army Net-zero waste goals and objectives.

3. Applicability. This policy applies to all Soldiers, Family Members, tenant organizations, civilians, contractors, and other personnel who work on, reside on, or visit any Army installation in Hawaii. USAG-HI is the organizational name, and will be used throughout this policy memorandum to include at minimum: Helemano Military Reserve, Schofield Barracks, Wheeler Army Airfield, Aliamanu Military Reserve, Tripler Army Medical Center, Fort Shafter, Kilauea Military Camp, and Pohakuloa Training Area.

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4. Policy. Recycling within USAG-HI facilities is mandatory. This applies to daily civilian and military activities as well as special events and functions. It is the responsibility of all USAG-HI personnel to manage their solid waste through reduction, green procurement, and recycling based on the following:

a. Army Core Values. Duty, Respect, and Selfless Service extends to daily individual activities including responsible waste management and recycling.

b. AR 420-1. Establishes the concept of Integrated Solid Waste Management (ISWM) as the basis for Army policy. The USAG-HI ISWM Plan incorporates reducing waste stream volumes, reusing and recycling materials, composting organics, and disposing of remaining wastes through landfill or incineration methods.

c. 32 CFR 172. Requires the establishment of a Qualified Recycling Program (QRP) in which proceeds from the sale of recyclables will cover overhead costs of the program, fund special pollution abatement projects, and benefit morale and welfare events and activities. USAG-HI Policy Memorandum 18, Disbursement of Recycling Funds establishes the guidelines for the distribution of recycling proceeds on the Garrison.

d. EO 13514 requires:

(1) Minimizing the generation of waste and pollutants through source reduction (e.g., reducing paper use by printing double-sided).

(2) Purchasing environmentally preferable products and services through green procurement (e.g., office paper containing 30% or more postconsumer fiber).

(3) All Federal agencies to divert at least 50% non-hazardous solid waste by the end of Fiscal Year 2015.

(4) All Federal agencies to divert at least 50% construction and demolition debris by the end of Fiscal Year 2015.

5. Responsibilities.

a. All Soldiers, tenant organizations, civilians, and contractors will:

(1) Collect recyclables in designated locations at their activity or organization. Containers may be acquired through the Army Recycle Center (ARC) when available, or organizations may use alternatives (e.g. cardboard boxes) or purchase their own.

(2) Coordinate with the Directorate of Public Works (DPW) Solid Waste and

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Recycling Program to establish recycle collection points at buildings/facilities for the collection of recyclables by the ARC using clearly labeled containers.

(3) Identify an individual in your area or establish the Environmental Compliance Officer (ECO) as the point of contact for implementing current recycling procedures. Call the DPW-Environmental Division for ECO Course dates, times, and locations at (808) 656-3088.

b. The DPW Solid Waste and Recycling Program will:

(1) Develop and implement USAG-HI waste reduction and recycling policies and guidance.

(2) Ensure all data regarding solid waste management and diversion is collected and reported in accordance with Army regulations.

(3) Oversee the Army Recycling Center (ARC) as well as the processes and services that help support recycling procedures and customer requests.

(4) Establish and manage the Garrison's QRP and proceeds from the sale of recyclables.

(5) Coordinate with the Contracting and Resource Management Offices to ensure recycling and solid waste management requirements concerning waste disposal and reporting are provided, as directed, in all Garrison service contracts.

c. The ARC will:

(1) Provide clearly labeled recycling containers for Installation activities and organizations when available.

(2) Accept recyclables at the ARC, located on Schofield Barracks on McMahan Road, Building 1087B. Hours of operation are from 0730 - 1600, Monday through Friday.

(3) Pick up recyclables from designated locations on a routine schedule, or by request. To request a special pickup call (808) 655-0011 and leave a detailed message or fill out the online form at <https://dpwhawaii.army.mil/PickUp/>.

(4) Provide residential curbside pickup in family housing areas and process recyclables through the ARC. Residents should contact their community centers for more information on local pickup schedules and bulky waste disposal (808) 275-3100.

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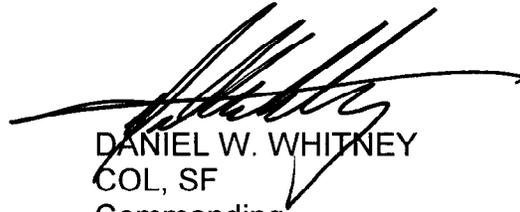
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6. All materials set aside for collection by the ARC are considered donations to the Installation's QRP. Removal of these materials for personal redemption is considered theft, and will not be tolerated within USAG-HI. This policy applies to all Soldiers, Family Members, tenant organizations, civilians, contractors, and other personnel who work on, reside on, or visit any Army installation in Hawaii.

7. The disposal of cardboard, green waste, metal, tires, batteries, construction debris, lumber and other bulky waste is strictly prohibited in or around any USAG-HI dumpster, or anywhere else on post. Such incidents of illegal dumping will be investigated. To report illegal dumping, or for information on how to properly dispose of your waste, call the DPW Solid Waste and Recycling Program Manager at (808) 656-5411.

8. This policy memorandum supersedes Policy Memorandum USAG-HI-25, Waste Reduction and Recycling, dated 9 Jun 11 and remains in effect until cancelled or superseded in writing.

9. For more information, contact the DPW Environmental Division, Solid Waste and Recycling Program Manager, (808) 656-5411, or visit the recycling website at: <http://www.garrison.hawaii.army.mil/sustainability/Recycling.aspx>.



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